Modern Workplace
Adoption In A Box

Microsoft 365 Adoption In A Box

A unique package of technology, training and best-practice know-how that will jump start your use and adoption of Microsoft 365.

Straightforward, adaptable and simple to apply

Our Microsoft 365 **Adoption In A Box** service will give you the start you need to successfully adopt new and better ways of working.

MODERN WORKPLACE FUNDAMENTALS

Fast track your use and adoption of Microsoft 365

Based on the deployment of our Modern Workplace Fundamentals framework, we've created a simple five step process to ensure a successful migration and an easy adoption of the technology. We can flex the standard delivery around your requirements if necessary.

What's in the box?

Five easy steps to successful Microsoft 365 adoption.

1. **Microsoft 365 Discovery**

2. **Data and permissions mapping**

3. **Installation of the MW Fundamentals SharePoint sites**

4. **Document migration support**

5. **Training**

MW Fundamentals is a best-practice framework of connected SharePoint sites with pre-built libraries, lists and security permissions. The sites cover the information needs of most businesses and create a ready-to-use Microsoft 365 environment to help fast track migration and adoption.

Microsoft 365 Adoption In A Box

Five easy steps to successful Microsoft 365 adoption.

1

Microsoft 365 Discovery

Before the SharePoint framework is deployed, we start Adoption In A Box with a Discovery Workshop to help you to understand the services that Microsoft 365 has to offer and how new and improved ways of working can benefit your organisation. We tailor this around your most important interests and requirements.

2

Data and Permissions Mapping

We use simple mapping guides to capture your data migration to the MW Fundamentals sites and libraries, as well as the details of individual users that need access. If needed, site and library names can be changed, and new department or function areas can be added. We also capture any requirements for menu set up and navigation.

3

Installation of the MW Fundamentals SharePoint sites

We take the results from the Discovery session, apply any changes to the MW Fundamentals sites, and then deploy the sites into your Microsoft 365 tenant using pre-built scripts to provide a quick and consistent installation. We apply your user access permissions and configure navigation.

4

Document Migration Support

We support you during the migration of your documents into the target locations in MW Fundamentals that were identified in the mapping guide.

5

Training

We provide you with a combination of online training and short training videos to suit your needs. All training is designed around the MW Fundamentals sites so it is relevant and familiar. Optionally, we can provide you with further webinar training on MW Fundamentals and SharePoint.

We deliver Adoption In A Box for a simple fixed charge. If needed, we can flex the delivery around your individual requirements.

Contact us now to find out more about Adoption In A Box

MODERN WORKPLACE